

ACE REPORTS

Subscribers and users who notice discrepancies between our published information and the actual conditions they have experienced at particular ports are encouraged to send us details. These may then be incorporated into a Report of Actual Conditions Experienced (ACE Report) and published in later editions of our publications. ACE Reports are greatly valued by users and help to make our publications the most comprehensive port information publications available.

We would like to encourage all Shipmasters, Officers, Owners, Managers, Port Authorities, Administrators, Agents and all others concerned with the use of port facilities to assist our work in providing users with the most up-to-date and comprehensive details of ports and terminals by sending comments, information and amendments.

If requested, an electronic version of the information we hold for any port or facility can be e-mailed in MS Word© format for updating. Additionally, this simple form is available in MS Word© and pdf formats to assist contributors in submitting updates. This form may be downloaded at <http://www.portinfo.co.uk/downloads/>

All such communications will be acknowledged by our office.

SENDING PLAN UPDATES

The current edition of *Guide to Port Entry* contains over 4,600 plans and mooring diagrams reproduced from plans and drawings kindly sent to us by numerous Port Authorities, Agents and shipboard personnel. We are anxious to secure plans, diagrams, drawings or sketches of ports and facilities not currently represented in the Plans section and request users to send us this information and can be redrawn if necessary by our Plans Department prior to reproduction.

SENDING TEXT UPDATES

The following are some guidelines on the type of updates that would be useful.

- NAME: The official name of the port/terminal
- STATE/COUNTRY: Full country name of if offshore, country within whose territorial boundary the port/terminal is located. Where necessary for identification purposes, any state name.
- AUTHOR: Your name (this information will **not** be published or disclosed)
- RANK: Shipboard rank or operational position (agent, superintendent)
- DATE: The date of port visit (month/year)
- POSITION: Latitude and Longitude of the port/terminal
- CRITICAL: Information that is vital to all vessels entering the port, e.g. special or unusual regulations.

CHARTS: Numbers and details of charts and nautical publications covering the port or facility.

PORT LIMITS: The seaward boundaries of the area over which the port has jurisdiction over navigation and operational procedures, and within which the vessel is considered to be an arrived ship.

DOCUMENTS: Documentation required upon arrival for clearance of the vessel inwards and outwards from the port or facility. (e.g. number of Crew Lists, Passenger Lists, Customs Documents, Health Documents, Manifests, Bills of Lading, Certificates, etc.). Whether Cargo Handling Equipment Certificates and other ship certificates need to be produced during the vessel's call at the port.

PILOTAGE: Manner in which vessel approaching the port applies for a Pilot; contact information for Pilot Station; ETA required; description of Pilot Boat; particular light or sound signals to be made by vessels requiring a Pilot; the exact area where Pilot Boat is located or where the Pilot is taken on board; any alternative area in the event of bad weather and when Pilot Boat not on usual station; details of any specific requirements on the part of Pilots with respect to boarding and safety measures; location of anchorage for vessel awaiting a Pilot.

RESTRICTIONS: Details of any restrictions imposed upon entry, for example at night time, due to weather, or in accordance with state of tide and draft restriction.

MAX. SIZE: Max. length, beam and draft for any vessel entering the port. Any differences for vessels proceeding to installations outside the main port area. The state of tide governing these dimensions.

TUGS: Number and capacity of tugs available. Minimum number of tugs required for berthing and unberthing in relation to size of vessel and any special requirements. Position where tugs normally join the vessel. Also whether usual for ship's lines or tug's lines to be used, and if optional, the usual charge for use of tug's lines.

BERTHING: Details of available berths, including length of quay, depth alongside, maximum permissible ship-draft at Low Water (indicating whether salt or fresh water), maximum size of vessel, whether load/discharge is by shore equipment or by ship's own gear, fendering and other relevant data, together with advice of cargoes handled at respective berths.

TERMINALS: Names of independently operated terminals and names and contact details of operators; berths available, cargoes handled; cargo handling equipment and storage facilities at the terminal.

TANKERS: Number of tanker berths, depth alongside and maximum permitted drafts at these berths, average load/discharge rates. Inert Gas System requirements, vapour return line availability. Prevailing wind on berth. Whether special moorings required. Are shore gangways available? Are facilities available to combat oil spills, if so, what equipment available? Availability of shore steam. Ship-to-ship transfer facilities. Slop (residue) discharge facilities, capacities, and maximum receiving rate; SG, API and temperatures of local types of oil (loading ports only).

FRESH WATER: Availability, method of delivery, rate of delivery, approximate cost per ton and who arranges delivery.

FUEL: Grades (viscosities) available, amount of advance notice required, who arranges delivery and method of delivery. If bunkers supplied by vessel/barge, minimum/maximum quantity to be ordered.

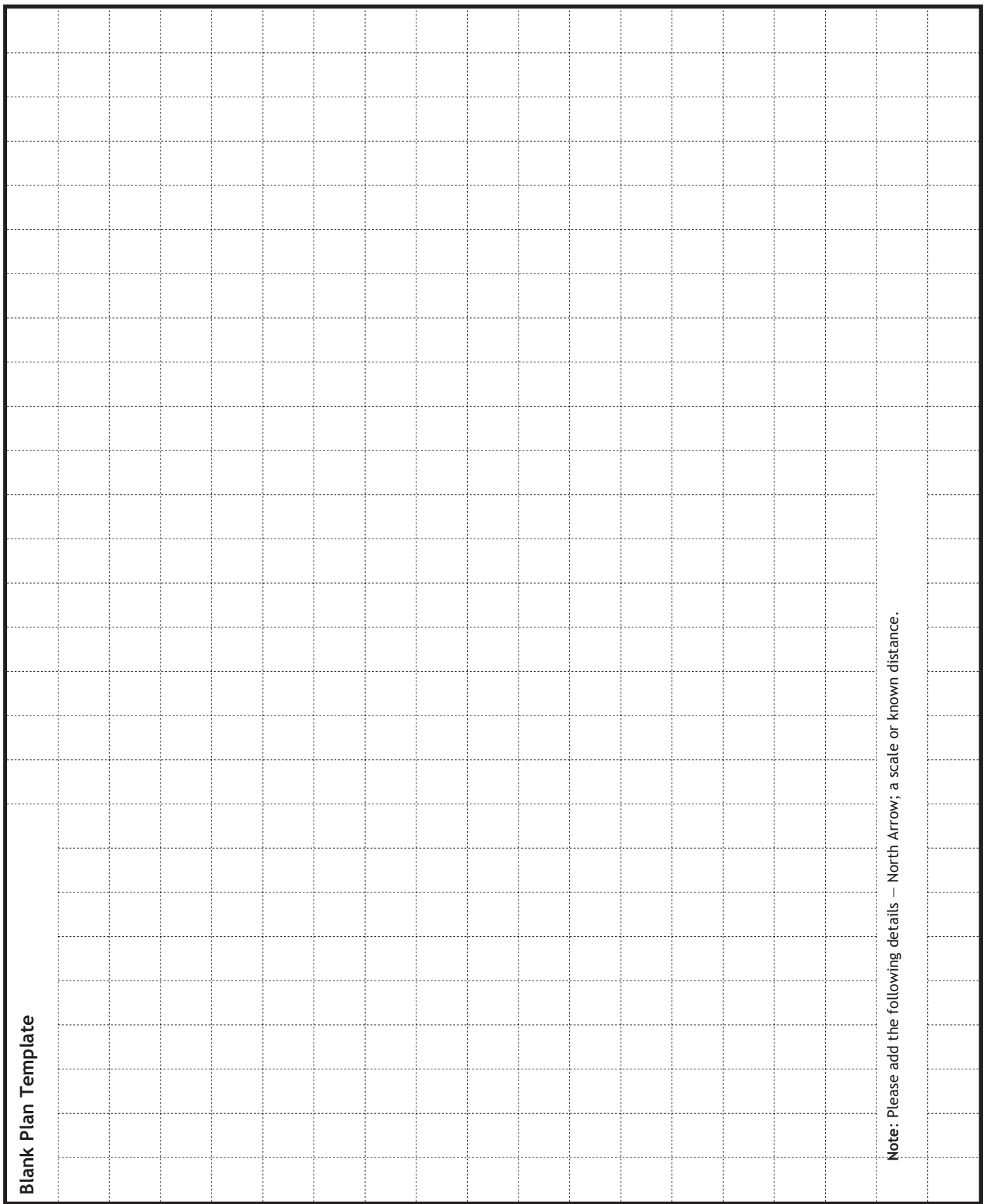
ISPS COMPLIANCE: Whether port is ISPS compliant or when it expects to be compliant. Any special security precautions or regulations that apply at the port. Contact details of port security officers.

AIRPORT: Distance from and name of nearest airport; whether airport is international or domestic and whether served by regular airlines; otherwise number of flights per day or week and destinations.

SERVICES: Details of any special services available, e.g. tank-cleaning equipment, compass adjusting, radio and radar repairs, supply of charts, nautical publications, sounding paper, course recorder paper, availability of Notice to Mariners, availability of safety equipment, possibility of extension of certificates. Whether electric or reefer points, etc. are available at berths.

GENERAL: Any other information that you feel may be of value to the Shipmaster that is not already covered by the previous questions. *(particularly with reference to Local Time, Medical Facilities, Suppliers and Surveyors)*

AUTHORITY: Name, address, telephone, fax and telex numbers, and other details of local Port Authority. Detailed information regarding the name, address and contact details for terminal operators within the port/terminal.



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Note: Please add the following details — North Arrow; a scale or known distance.